

DENTONIA PARK TENNIS CLUB STANDING ORDERS

Definition: Standing Orders are those Club rules and regulations which may be added to, removed or modified at any meeting of the Executive Committee (EC), without prior notice, and with a simple majority vote.

ARTICLE ONE — RULES OF PLAY

- 1.1 Players, when using the tennis courts, are to wear appropriate tennis attire, including tennis or non-marking shoes. Jeans and cut-off jeans are not permitted. Shirts must be worn at all times while on the courts.
- 1.2 All guests must be signed in by the supervisor on duty. Guests accompanied by a member must pay a fee determined by the EC. The same guest may play a maximum of 3 times per season.
- 1.3 Non-members may use the courts only when a court is vacant, provided they also pay the relevant non-member fee as determined by the EC and are signed in. The same non-member may play a maximum of 3 times per season.
- 1.4 Members and their guests who have paid a guest fee, have playing priority at all times during official club hours.
- 1.5 Guest fees, to a maximum of three sessions, will be deducted from the cost of an adult membership should the player decide to join and pay the applicable membership.
- 1.6 Adult members have priority on the courts after 7:00 pm on weekdays and after 4:00 pm on weekends and holidays. Junior members may sign up for these court times when they are vacant. Junior members have equal use of courts on weekdays before 7:00 pm and weekend/holidays from 10:00 am to 4:00 pm.
- 1.7 Shoes tags will be provided upon processing the application with payment and must be worn at all times.
- 1.8 The bank administration charge will be levied against all returned cheques. The Club has the right to charge other related expenses to the member.
- 1.9 Playing time is limited to half hour intervals for singles play and forty five minutes for doubles play. During busy times only one court will be available for singles play.
- 1.10 When members are waiting to play during unsupervised periods, players must vacate the courts on each half hour and each hour .
- 1.11 Persons using the court cannot concurrently reserve additional playing time. There must

be at least two people present to sign up for a court. One person cannot hold a court until their partner arrives.

- 1.12 The Clubhouse and outside area between the Clubhouse and the courts are designated as non- smoking areas.
- 1.13 The EC reserves the right, at its discretion, not to open the Clubhouse or turn on the court lights.
- 1.14 Players must conduct themselves according to Tennis Canada's Code of Conduct. The EC has the right to revoke the membership of any Club member and revoke guest privileges for any player who contravenes the Code of Conduct.
- 1.15 The EC has complete authority on all tennis club procedures.

ARTICLE TWO — YEARLY OPERATIONS GUIDE

2.1 January - March

- 2.1.1 The Executive Committee decides on membership fees for coming season
- 2.1.2 Prepares the membership application form and mails by the end of March
- 2.1.3 Determines the social calendar of events
- 2.1.4 Prepares the newsletter, including social calendar, clean-up day and opening day
- 2.1.5 Determines, with the pro, the nature of the junior program
- 2.1.6 Prepares the season's contract with pro

2.2 April

- 2.2.1 Decide on hours of supervision (monitoring), the rate of pay, and who will be doing the work
- 2.2.2 Ensure that the mailbox is up-to-date
- 2.2.3 Arrange for the phone to be activated for the end of April, and begin to update message on the phone regularly, to announce upcoming events

2.3 May - August: execute all the plans and programs that have been decided upon, including setting the date and time of the Annual General Meeting

2.4 September

2.4.1 Cut back on supervision

2.4.2 Arrange for phone to be disconnected on last day of supervision

2.4.3 Send out notice of Annual General Meeting at least 30 days in advance

2.5 October

2.5.1 Take down nets and windscreens

2.5.2 Hold Annual General Meeting, including the election of officers and a new Executive Committee

END OF STANDING ORDERS